

## TEACHER PTO SPECIAL REQUEST FORM

Each year, PTO recognizes teacher's efforts in the classroom and supports these endeavors for which funds are not otherwise available with regular school budgeting/ constraints. The money is available because of the PTO's continued commitment to fundraising. PLEASE NOTE: Your efforts to help with fundraising are important and we need your support! We truly appreciate all of the staff participation in all of our fundraisers. Thank you!

In order for the PTO to consider a special request, we ask that you complete the following information:

Amount Requested: \$ \_\_\_\_\_

What the funds are to be used for:

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Who will benefit, and how:

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Funds are for (choose one):

Single Teacher/Class

Entire Grade Level

Entire School

Funds Requested By: \_\_\_\_\_

Grade: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form, addressed to the PTO President (via email or the PTO mailbox in the office), no later than one week prior to the next PTO meeting in order to be assured consideration at the next meeting.

Thank You - Dolsen PTO